

*Scouting Settlement Trust (“Trust”)
Instructions for Scheduling an Interview
on the Claims Processing Portal*

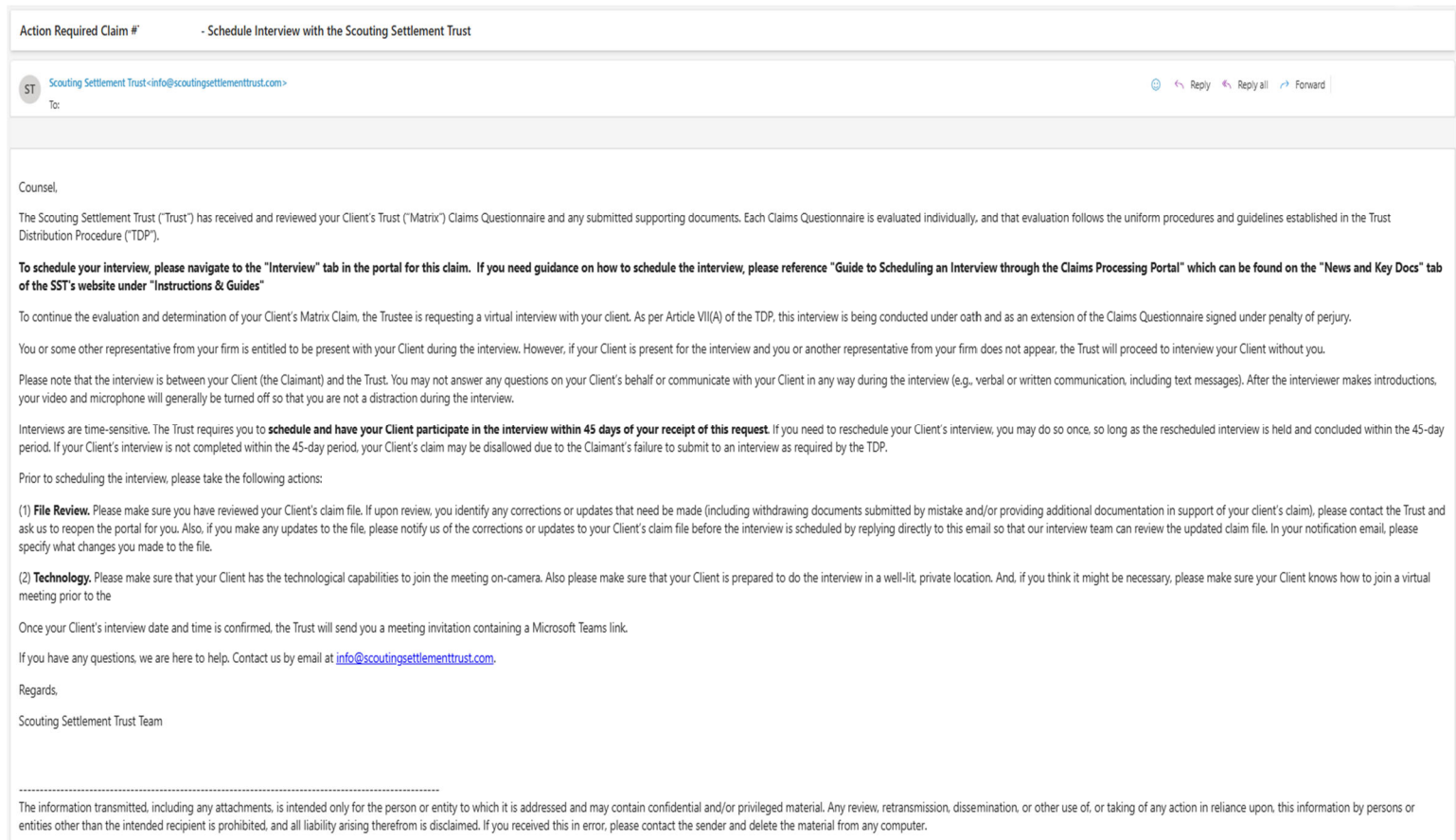
The purpose of this document is to provide Attorney(s) and/or Unrepresented Claimant(s) with guidance on how to locate the “Interview” tab and schedule their interview through the Claims Processing Portal. Throughout the interview scheduling process, you will receive emails from the Scouting Settlement Trust <info@scoutingsettlementtrust.com>. You can find detailed instructions below.

Interview Requested

Step 1: To continue the evaluation and determination of your and/or your Client's Trust ("Matrix") Claim, the Trustee may request to conduct a virtual interview with you and/or your Client (if applicable). You will receive an email from the Scouting Settlement Trust <info@scoutingsettlementtrust.com> similar to the one below.

*Please note: This email from the Scouting Settlement Trust may appear in the spam and/or junk folders of your inbox. Please check those locations. Once received, **you will have forty-five (45) days from the receipt of this email to schedule an interview with the Trust.** Please contact us at info@scoutingsettlementtrust.com with any questions or technical issues.*

Attorney Email



Unrepresented Claimant Email:

Action Required Claim : SST-000001 - Schedule Interview with the Scouting Settlement Trust

ST Scouting Settlement Trust <info@scoutingsettlementtrust.com>

To:

Mon 2/24/2025 5:52 PM

Hello Claimant Name 1,

The Scouting Settlement Trust ("Trust") has received and reviewed your Trust ("Matrix") Claims Questionnaire and any submitted supporting documents. Each Claims Questionnaire is evaluated individually, and that evaluation follows the uniform procedures and guidelines established in the Trust Distribution Procedure ("TDP").

To continue the evaluation and determination of your Matrix Claim, the Trustee is requesting a virtual interview with you. As per Article VII(A) of the TDP, this interview is being conducted under oath and as an extension of the Claims Questionnaire signed under penalty of perjury.

Interviews are time-sensitive. The Trust requires you to **schedule the interview within 45 days of your receipt of this request**. If you need to reschedule your interview, you may do so once, so long as the rescheduled interview is held and concluded within the 45-day period. If your interview is not completed within the 45-day period, your claim may be disallowed due to the Claimant's failure to submit to an interview as required by the TDP.

Prior to scheduling the interview, please take the following actions:

(1) **File Review.** Please make sure you have reviewed your claim file. If upon review, you identify any corrections or updates that need be made (including withdrawing documents submitted by mistake and/or providing additional documentation in support of your claim), please contact the Trust and ask us to reopen the portal for you. Also, if you make any updates to the file, please notify us of the corrections or updates to your claim file before the interview is scheduled by replying directly to this email so that our interview team can review the updated claim file. In your notification email, please specify what changes you made to the file.

(2) **Technology.** Please make sure that you have the technological capabilities to join the meeting on-camera. Also please make sure that you are prepared to do the interview in a well-lit, private location.

Once your interview date and time is confirmed, the Trust will send you a meeting invitation containing a Microsoft Teams link.

If you have any questions, we are here to help. Contact us by email at info@scoutingsettlementtrust.com.

Regards,

Scouting Settlement Trust Team

The information transmitted, including any attachments, is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination, or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited, and all liability arising therefrom is disclaimed. If you received this in error, please contact the sender and delete the material from any computer.

Reply

Forward

Step 2: Navigate to the Scouting Settlement Trust website (<https://www.scoutingsettlementtrust.com>), log into your portal account, and locate the “Claims” tab at the top of your screen. Click on the “Claims” tab.

SCOUTING SETTLEMENT TRUST

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Welcome to the website for the Scouting Settlement Trust

The Scouting Settlement Trust (“Trust”) was established on April 19, 2023 from the Chapter 11 bankruptcy of the Boy Scouts of America (“BSA”) to fairly, consistently, and efficiently evaluate survivors’ sexual abuse Claims.

[View My Claims](#)

Updates from the Trust

Trust Updates:

- **Determined Matrix Claims:** The Scouting Settlement Trust reached an important milestone on January 23, 2025: More than 25% of Matrix claims have been determined – or roughly 14,500 of the 58,000 Matrix claims submitted. The Trust has disbursed \$70 million to approximately 12,300 Survivors, including Expedited Distribution Claimants, Matrix Claimants and IRO Claimants.
- **Claims Update:** We continue to make progress on all claims review and initial distribution of funds. As of February 1, 2025, the Trust had issued determinations on 21,547 claims. For additional details, please see the Monthly Trust Progress Summary [here](#).
- **Litigation Update:** The appeal from confirmation of the BSA plan of reorganization is before the Third Circuit Court of Appeals. For more information on the status of this appeal and the Trust’s lawsuit against the non-

Helpful Info and FAQs:

If you have questions on the claims process, please review the FAQs. The FAQs include detailed answers to many of your questions and have a search function that helps guide your searches.

If you are a Claimant represented by an attorney, please direct all questions to your attorney.

- **Additional Information Requests:** The Trust refined its process to request additional information required for claim review from Claimants and their attorneys. **If you know you will need additional time to respond to the request due to extenuating circumstances, you should inform the Trust as soon as you are aware.** Please refer to FAQs 5.6, 5.7 and 5.8.
- **Timing and Payment of Claims:** Many of you are wondering when your claim will be reviewed and paid. As

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To identify the claim for which an interview has been requested, use the search bar to search for the SST identified in the email. A claim with an interview request will appear in the Claim Status, “Additional Information Requested (Claim).” You can also identify this claim by clicking “Download to Excel” and filtering for any claim with “True” in the “Interview Requested” column.


To open the Claim Record for a Matrix Claim, navigate to the “Claim ID” column and select the light blue Claim ID number.


SETTLEMENT TRUST[Home](#)[Claims](#)[Law Firm](#)[News And Key Documents](#)[FAQs](#)[Contact Us](#)


Claims Processing Portal

To submit your Claim and upload supporting documentation, navigate to your Claim in the List below by clicking the SST Claim ID (the SST Number in the Claim ID Column in blue).

Welcome Attorney 1[Register Future Abuse or Other Protected Party Claim](#)



**Law Firm Name 1**
Law Firm Name


**61**
My Total Claims

**28**
My Questionnaires Submitted

Select Table To Display All Claims ▼

Claims List

 Filter by Claim Workflow ▼ Filter by Claim Status ▼ Filter by Claim Type ▼ Filter by action required ☐ Show my Claims Only ☐ Reassign Owner  Download to Excel

<input type="checkbox"/> Claim ID	Action Required?	Abuse Claim Type	Claim Type	Claim Workflow	Claim Status	First Name	Last Name	Owner	Deadline Date	Date Claim Filed
<input type="checkbox"/> SST-000001		Direct Abuse Claim	Settlement Trust Review	Claim Under Review	Additional Information Requested (Claim)	Claimant	Name 1	Attorney 1		2025-01-10

Step 3: Once you have clicked into the Claim Record for a Matrix Claim, locate the “Interview” tab which will appear to the right of the “Documents” tab.

SCOUTING SETTLEMENT TRUST

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Claim Workflow

The progress bar shows the following steps: Not Started, Claims Questionnaire, Claim Under Review, Claim Notice Issued, Awaiting Response, Reconsideration, Release and Payment Processing, Payment Made, Complete. The 'Claim Under Review' step is currently active.

Claimant Name

Claim Id

Date Claim Filed

Claim Status

Claimant Name 1

SST-000001

2025-01-10

Additional Information Requested (Claim)

[Claims Questionnaire](#)
[Correspondence](#)
[Documents](#)
[Interview](#)

Welcome to the Claims Processing Portal - Interview Scheduling Platform.

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To continue the evaluation and determination of your Matrix Claim, the Trustee is requesting a virtual interview with you. As per Article VII(A) of the TDP, this interview is being conducted under oath and as an extension of the Claims Questionnaire signed under penalty of perjury.

Please use the calendar below to select an interview date and time that is most convenient to you based on the options available. Please note, once you have submitted your preferred interview date and time, this information cannot be changed or altered. In the event you need to reschedule your interview, you may do so once, so long as the rescheduled interview is held and concluded within the 45-day period of when you received the interview request.

Please note: All times listed on the calendar below are in Pacific Time ("PST").

If you have any questions or need to reschedule your interview, please contact info@scoutingsettlementtrust.com.

Select Service Appointment Time

February 24, 2025 - February 27, 2025

Time Zone:America/Los_Angeles

<

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📅

Today

MON 24

TUE 25

WED 26

THU 27

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Step 4: Once you have navigated to the “Interview” tab, use the calendar to select an interview date and time that is most convenient to you and/or your Client (if applicable), then select the “Next” button.

ALL TIMES ARE IN PACIFIC (i.e., Eastern is 3 hours later than the times on the calendar, Central is 2 hours later than the times on the calendar, Mountain is 1 hour later than the times on the calendar)

SCOUTING SETTLEMENT TRUST

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Claim Workflow

Not Started Claims Questionnaire Claim Under Review Claim Notice Issued, Awaiting Response Reconsideration Release and Payment Processing Payment Made Complete

Claimant Name: **Claimant Name 1** Claim ID: **SST-000001** Date Claim Filed: **2025-01-10** Claim Status: **Additional Information Requested (Claim)**

Claims Questionnaire Correspondence Documents **Interview**

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Please note: All times listed on the calendar below are in Pacific Time ("PST").

If you have any questions or need to reschedule your interview, please contact info@scoutingsettlementtrust.com.

Select Service Appointment Time

March 3, 2025 - March 9, 2025
Time Zone: America/Los_Angeles

< > Today

MON 3	TUE 4	WED 5	THU 6	FRI 7	SAT 8	SUN 9
6:00 - 7:00 am	6:00 - 7:00 am	6:00 - 7:00 am	6:00 - 7:00 am	6:00 - 7:00 am		
7:00 - 8:00 am	7:00 - 8:00 am	7:00 - 8:00 am	7:00 - 8:00 am	7:00 - 8:00 am		
8:00 - 9:00 am	8:00 - 9:00 am	8:00 - 9:00 am	8:00 - 9:00 am	8:00 - 9:00 am		
9:00 - 10:00 am	9:00 - 10:00 am	9:00 - 10:00 am	9:00 - 10:00 am	9:00 - 10:00 am		
10:00 - 11:00 am	10:00 - 11:00 am	10:00 - 11:00 am	10:00 - 11:00 am	10:00 - 11:00 am		
11:00 - 12:00 pm	11:00 - 12:00 pm	11:00 - 12:00 pm	11:00 - 12:00 pm	11:00 - 12:00 pm		
12:00 - 1:00 pm	12:00 - 1:00 pm	12:00 - 1:00 pm	12:00 - 1:00 pm	12:00 - 1:00 pm		
1:00 - 2:00 pm	1:00 - 2:00 pm	1:00 - 2:00 pm	1:00 - 2:00 pm	1:00 - 2:00 pm		

Next

Step 5: Please review the interview date and time that you have selected from the calendar on the previous page on the section titled, “Scheduled Times” before selecting the “Confirm” button. *Please note: Once you have submitted your and/or your Client’s (if applicable) preferred interview date and time, this information cannot be changed or altered.*

SCOUTING SETTLEMENT TRUST

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Claim Workflow

Not Started

Claims Questionnaire

Claim Under Review

Claim Notice Issued, Awaiting Response

Reconsideration

Release and Payment Processing

Payment Made

Complete

Claimant Name
Claimant Name 1

Claim Id
SST-000001

Date Claim Filed
2025-01-10

Claim Status
Additional Information Requested (Claim)

Claims Questionnaire

Correspondence

Documents

Interview

Review Service Appointment

Fields

Work Type
Interview

Appointment Type
Video Call

Parent Record
Law Firm Name 1

Address
Remote

Scheduled Times

Scheduled Start (America/Los_Angeles)
Wed, Mar 05, 2025, 06:00 AM

Scheduled End (America/Los_Angeles)
Wed, Mar 05, 2025, 07:00 AM

Previous

Confirm

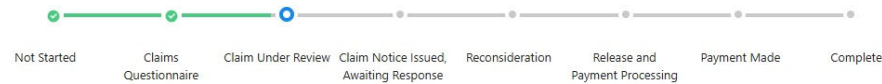
Step 6: Once you have selected the “Confirm” button, you will be re-directed to the Interview Confirmation page which will provide you with details on the confirmed interview date and time. A Microsoft Team’s link will also be generated, which you can click into on the day of your and/or your Client’s (if applicable) interview with the Trust.

Please note: You will also receive an email with a link to the Microsoft Team’s link once it is ready.

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Claim Workflow



Claimant Name

Claimant Name 1

Claim Id

SST-000001

Date Claim Filed

2025-01-10

Claim Status

Additional Information Requested (Claim)

Claims Questionnaire

Correspondence

Documents

Interview

Thank you for scheduling your interview with the Scouting Settlement Trust ("Trust"). The Trust has confirmed your interview date and time for claim ' SST-000001 '. Your interview has been scheduled and an invite is being generated. You will receive an email with a link to the invite once it is ready. After receipt of that email, the link will also be available on this page.

Appointment Details:

Your interview is scheduled for 03/05/25 06:00 AM.

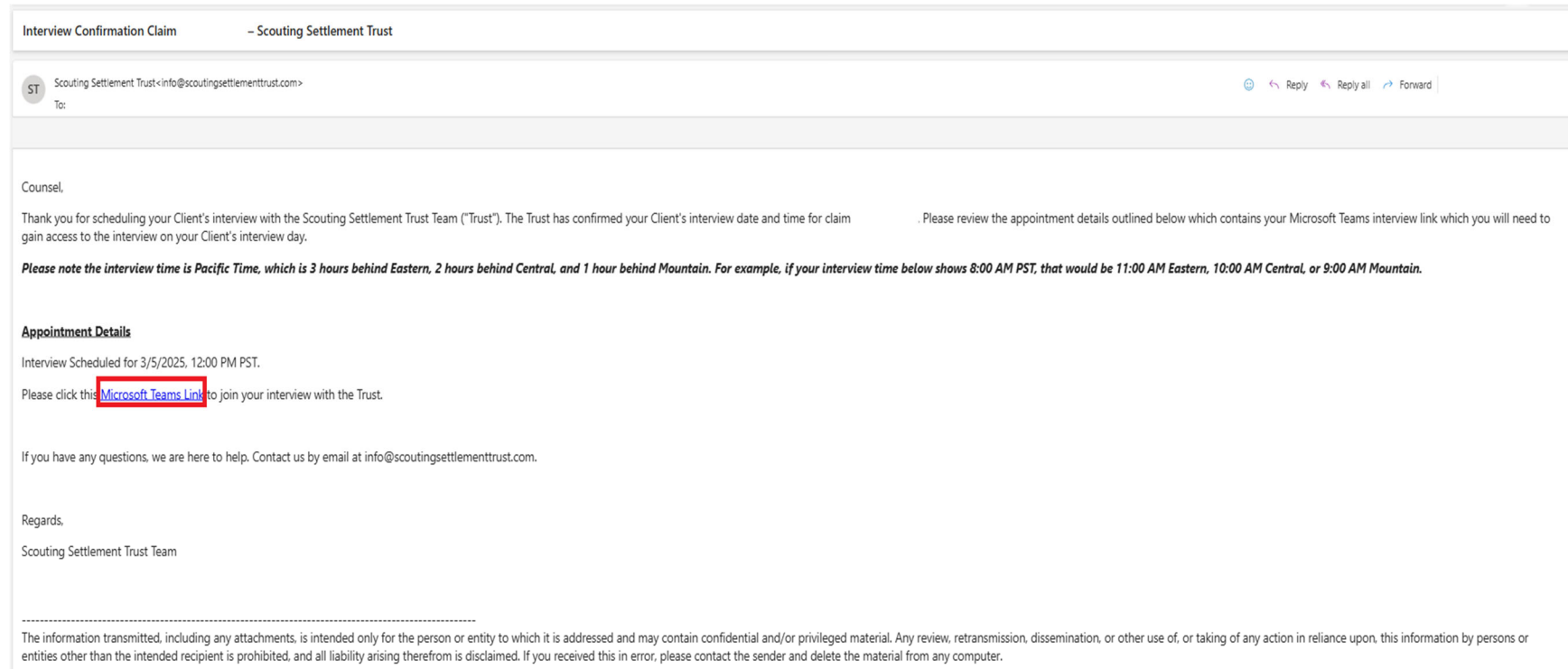
Please click this [Microsoft Teams link](#) to join your interview with the Trust.

If you have any questions or need to reschedule your interview, please contact info@scoutingsettlementtrust.com.

Step 7: You will receive the Interview Confirmation email from the Scouting Settlement Trust <info@scoutingsettlementtrust.com> similar to the one below.

Please note: This email from the Scouting Settlement Trust may appear in the spam and/or junk folders of your inbox. Please check those locations. If you have any questions or need to reschedule your interview, please contact us at info@scoutingsettlementtrust.com.

Attorney Email:



Unrepresented Claimant Email:

Interview Confirmation Claim **SST-000001** – Scouting Settlement Trust

Scouting Settlement Trust <info@scoutingsettlementtrust.com>
To:

😊 ↩ Reply ↩ Reply all → Forward 🗑 📧 📧 📧 ⋮
Mon 2/24/2025 5:13 PM

Hello Claimant Name 1,

The Scouting Settlement Trust ("Trust") has confirmed your interview date and time for claim SST-000001. Please review the appointment details outlined below which contains your Microsoft Teams interview link which you will need to gain access to the interview on your interview

Appointment Details

Interview Scheduled for 3/5/2025, 6:00 AM PST.

Please click this [Microsoft Teams Link](#) to join your interview with the Trust.

If you have any questions, we are here to help. Contact us by email at info@scoutingsettlementtrust.com.

Regards,
Scouting Settlement Trust Team

The information transmitted, including any attachments, is intended only for the person or entity to which it is addressed and may contain confidential and/or privileged material. Any review, retransmission, dissemination, or other use of, or taking of any action in reliance upon, this information by persons or entities other than the intended recipient is prohibited, and all liability arising therefrom is disclaimed. If you received this in error, please contact the sender and delete the material from any computer.

↩ Reply → Forward

Step 8: In the event you and/or your Client (if applicable) needs to reschedule the interview, **you may do so once**, as long as the rescheduled interview is held and concluded **within the forty-five (45) day period** of when you received the interview request. Contact info@scoutingsettlementtrust.com if you need to reschedule the interview. You cannot reschedule using the portal service.